

**CITY OF SAN MATEO  
RESOLUTION NO. \_\_ (2019)**

**AUTHORIZING AN APPROPRIATION OF FUNDS IN THE AMOUNT OF \$ 50,000 FOR  
EMERGENCY RELOCATION ASSISTANCE FOR DISPLACED TENANTS**

WHEREAS, the City, in its sole discretion and subject to funding availability, may make any of the payments required of a property owner under Chapter 7.50, and

WHEREAS, appropriating \$50,000 into a new project, Emergency Relocation Assistance for Displaced Tenants, will help advance tenant assistance in urgent situations, and

WHEREAS, such payments shall continue to be an obligation of the property owner and shall be reimbursed by the property owner to the City; and

WHEREAS, the City may consider making such payments in its own discretion or if a tenant household makes a written request to the Department following a property owner's failure to pay the required payments, and

WHEREAS, prior to any City payment to a tenant household, the Community Development Director shall make a determination regarding the eligibility of the tenant household for relocation payments, and

WHEREAS, the Department will make reasonable efforts to contact a representative of the property owner prior to making the determination or authorizing the City's payment; and

WHEREAS, when the City makes any relocation payments that are the responsibility of the property owner under this Chapter, the City shall bill the property owner for the amount of payment, plus any administrative and other direct and/or indirect costs that it would not have incurred but for the failure of the owner, and

WHEREAS, the property owner shall reimburse the City within five (5) days of receipt of billing from the City, and

WHEREAS, if the property owner does not make full and timely payment to the City, the City is entitled to recover an additional amount equal to the sum of one-half the amount paid by the City on the property owner's behalf, but not to exceed ten thousand dollars (\$10,000), as a penalty for failure to make timely payment, and

WHEREAS, the City may also record a lien on the subject property with the County Recorder and shall provide notice of such lien to the property owner and to the County Assessor; and

WHEREAS, the form of such lien and the manner of enforcement and collection shall be as authorized by state or local law, and

WHEREAS, alternatively, the City may include the unreimbursed amount in any other lien placed on the property by the City to secure payment of enforcement costs.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN MATEO, CALIFORNIA, HEREBY RESOLVES that:

1. The Council authorizes the establishment of the Emergency Relocation Assistance for Displaced Tenants Fund and the appropriation of \$50,000 from the Designated Housing Fund Balance of the General Fund.